

**INDIRA GANDHI NATIONAL OPEN UNVIERSITY
MAIDAN GARHI, NEW DELHI - 110068
(ADMINISTRATION DIVISION)**

F. No. IG/Admn./2021/ 3224
Dated: 18h April, 2021

OFFICE ORDER

Sub: Preventive measures to contain the spread of COVID-19 - regarding

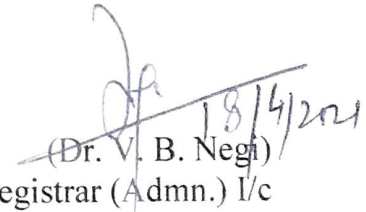
In continuation to this office circular No.: F. No. IG/Admn./2021/3223 dated: 17/04/2021 and in view of the sudden increase of the COVID-19 cases in the country, the University has decided to close all the Offices/Schools/Regional Centers and Regional Evaluation Centre from 19/04/2021 to 20/4/2021 in order to contain the spread of COVID-19.

However, online counseling will be held as per the schedule and essential services will remain functional. Other important and urgent work may be done as per requirement. All the Faculty/Academic/Staff stationed at Headquarter/RCS/RECs may be called during exigencies to attend the office. The Directors of Schools/Heads of Divisions/Units/Centers/Cells may call any staff as per requirement.

Further, all staff, including teaching, academic and non-teaching employees posted at the Schools/Divisions/Units/Centres/Cells of the University are also hereby instructed not to leave the station without prior permission of the Competent Authority and such person shall be treated on leave due to him/her (EL/CL).

This order is issued with the approval of the competent authority.

"Stay safe and healthy"


(Dr. V. B. Negi)
Registrar (Admn.) I/c

Distribution:

1. All the Directors of Schools/Heads of Divisions/Units/Centers/Cells
2. All Regional Directors/In-Charges of Regional Centres/Regional Evaluation Centres
3. DD, VCO for information of the Vice Chancellor
4. PS to all PVCs
5. PS to Registrar (Admn.)
6. Head, Computer Division with a request to upload the Circular on the University website and forward a copy of the circular on the e-mail id of all the employees
7. Circular File
8. Office copy